

THE STATE OF TEXAS                   X       KENEDY COUNTY FIRE AND  
COUNTY OF KENEDY                   X       EMERGENCY SERVICES DISTRICT NO. 1

On the 13th day of January, 2026, at 6:30 o'clock p.m. a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at 350 N. Mallory Street, Sarita, Texas.

**Commissioners Present:**

William Dieterle  
Lorraine Burns  
Daniel Alaniz  
Alex Shugart

**Also Present:**

Leo Villarreal  
Jose E. Mendieta, Fire Chief  
Judge Charles E. Burns  
Sylvia H. Villarreal  
Frank Torres, Willacy County EMS

**Absent:**

Melinda Vela

**1. Call Meeting to Order**

William Dieterle called the meeting to order at 6:30 p.m.

**2. Public Comments**

No public comments were made.

**3. Discuss & Act on Administering Oath of Office to William Dieterle and Daniel Alaniz as Commissioners Commencing January 1, 2026 and Ending December 31, 2027**

Leo Villarreal informed the Fire Commissioners that the Kenedy County Commissioners Court, on January 12, 2026, had appointed the following persons as Fire & Emergency Services District Commissioners to the following term of office.

William Dieterle – 2-year term (January 1, 2026 to December 31, 2027)  
Daniel Alaniz – 2-year term (January 1, 2026 to December 31, 2027)

Leo Villarreal presented the Statements of Appointed Officers/Oaths to the appointed Commissioners, which were signed by Commissioners William Dieterle and Daniel Alaniz and notarized by Fire Chief Jose E. Mendieta.

Commissioner Lorraine Burns moved and Commissioner Alex Shugart seconded the motion; the motion was unanimously passed that the appointment of William Dieterle and Daniel Alaniz as Kenedy County Fire Commissioners for the term beginning January 1, 2026 to December 31, 2027 be accepted as presented.

**4. Discuss & Act on Minutes of December 8, 2025**

William Dieterle presented the Fire Commissioners' Minutes of the regular Fire Commissioners' meeting of the regular December 8, 2025 meeting.

Commissioner Lorraine Burns moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the December 8, 2025, minutes of the Regular Meeting be accepted as presented.

**5. Discuss & Act on Fire Chief's Report**

- a. Training Drills**
- b. Meetings and Projects**
- c. Fire/Emergency Incidents Handled in December 2025**
- d. Fuel Consumption Report**
- e. Truck Repairs Report**

Jose E. Mendieta, Fire Chief, presented the Fire Commissioners with the monthly Fire Chief's report as follows:

Training:

12/02/2025	Cleaned and prepared trucks and Polaris for Parade of Lights – Kingsville
12/10/2025	Cleaned fire station bay for County Christmas party
12/16/2025	Washed and restocked brush trucks
12/23/2025	No meeting was held
12/30/2025	Discussed enrollment for the mandatory Driver Training class in Kingsville

Meetings and Projects:

Participated in the Kingsville Parade of Lights  
Attended meeting at Texas A&M-Kingsville regarding burning of brush at future date  
Attended Fire Prevention with a windmill farm on December 22, 2025

Future Repairs:

Have Brush 2 scheduled for oil change on January 14, 2026

Volunteer Activities:

Discussion training with windmill farm regarding duties for an explosion or large fire  
Enrolled for mandatory Driver Training classes in Kingsville

Equipment/Special Projects

Received and issued jackets to firefighters at Annual Dinner

Repaired second Polaris pump and tank

Fire Calls:

Vehicle Accidents	2
Vehicle Fires	2
Grass Fires	3
Structure Fire	0
Medical Assistance	0
TOTAL CALLS:	7

EMS Calls:

Norias	
Mifflin Armstrong	
Kenedy County	
Sarita	
TOTAL CALLS:	17

Commissioner Lorraine Burns moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the Fire Chief's report to approved as presented.

**6. Discuss & Act on 2025 Fourth Quarter Investment Report**

Leo Villarreal presented the Fire Commissioners the 2025 Fourth Quarter Investment Report. He stated that \$3,792.19 interest had been earned during the 2025 Fourth Quarter.

Commissioner Alex Shugart moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the 2025 Fourth Quarter Report be approved as presented.

**7. Discuss & Act on Approving and Execute Contract with Willacy County EMS**

Frank Torres with Willacy County EMS presented the Fire Commissioners with the 2025 EMS contract which contained the terms of the 2026 contract as provided by the Kenedy County Fire and Emergency Services District No. 1.

Commissioner Alex Shugart moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that William Dieterle is authorized to execute it.

**8. Discuss & Act on Setting Date for Next Regular Meeting**

William Dieterle informed the Fire Commissioners of the need to set a date for the next regular meeting.

Commissioner Alex Shugart moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the District's next regular meeting be held on Monday, February 9, 2026 at 6:30 p.m.

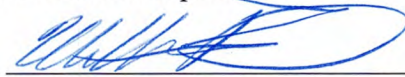
**9. Discuss & Act on Payment of Bills**

William Dieterle informed the Fire Commissioners of the need to pay the bills for the month of January 2026.

Commissioner Lorraine Burns moved and Commissioner Alex Shugart seconded the motion; the motion was unanimously passed that the bills be paid as presented.

10. **Adjournment**

There being no further business to come before the Commissioners, Commissioner Lorraine Burns moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the meeting be adjourned at 8:01 p.m.



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William Dieterle, President

ATTESTED TO:



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Lorraine Burns, Vice-President