

THE STATE OF TEXAS                   X       KENEDY COUNTY FIRE AND  
COUNTY OF KENEDY                   X       EMERGENCY SERVICES DISTRICT NO. 1

On the 8th day of September, 2025, at 6:30 o'clock p.m. a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at 350 N. Mallory Street, Sarita, Texas.

**Commissioners Present:**

William Dieterle  
Lorraine Burns  
Melinda Vela  
Daniel Alaniz  
Alex Shugart

**Also Present:**

Jose E. Mendieta, Fire Chief  
Leo Villarreal, Adm. Assistant  
Christopher D. Lee, Asst Fire Chief  
Charles E. Burns, County Judge  
Sylvia H. Villarreal

**Absent:**

None

**1. Call Meeting to Order**

William Dieterle, President, called the meeting to order at 6:30 p.m.

**2. Public Comments**

No public comments were made.

**3. Discuss & Act on Minutes of August 11, 2025**

William Dieterle presented the Fire Commissioners with the minutes of the regular Fire Commissioners meeting of August 11, 2025.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the minutes of the regular Fire Commissioners meeting of August 11, 2025 be approved as presented.

**4. Discuss & Act on Fire Chief's Report**

- a. Training Drills**
- b. Meetings and Projects**
- c. Fire/Emergency Incidents**
- d. Fuel Consumption Report**
- e. Truck Repairs Report**

Jose E. Mendieta, Fire Chief, presented the Fire Chief's report to the Fire Commissioners. He reported the following:

Training:

08/05/2025 Checked all units and went over equipment location  
08/12/2025 Watched video on proper driving and placement of vehicles at scenes  
08/19/2025 Washed and restocked the units after fire at Norias  
08/26/2025 Reviewed proper start and use of pumps

Meetings/Projects:

Sarita School Safety and security meeting  
Met with Texas A&M Kingsville regarding assistance at bonfire

Repairs:

TJ Electric is preparing a bid for the bay lights

Volunteer Activities:

Trained on stop the bleed course is set up for September 18, 2025 at Carriage House

Equipment/Special Projects:

Placed tires on tanker – truck and tanker are ready to go  
John Deere tractor has been repaired  
Looking into a small leak in the semi truck

Fire Calls:

Vehicle Accidents	1
Vehicle Fires	0
Grass Fires	9
Others	1
Structure Fires	0
Medical Assistance	0
TOTAL:	11

EMS Calls:

Norias	3
Mifflin Armstrong	0
Kenedy County	4
Sarita	8
TOTAL:	15

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion that the Fire Chief's monthly report be approved as presented.

**5. Discuss & Act on Participating in the Sheriff's National Night Out October 7, 2025**

William Dieterle informed the Fire Commissioners of the need to consider participating in the Sheriff's National Night Out on October 7, 2025.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion that the Fire District participate in the Sheriff's National Night Out on October 7, 2025.

**6. Conduct Public Hearing on Proposed 2026 Budget**

William Dieterle, at 6:44 p.m., called the Public Hearing on the Proposed 2026 Budget of \$879,947.43 to order and asked if anyone in the audience was interested in addressing the 2026 Proposed Budget.

No public comments were made.

William Dieterle, at 6:45 p.m., closed the Public Hearing.

**7. Discuss & Act on Adopting 2026 Budget**

William Dieterle informed the Fire Commissioner of the need to adopt the 2026 Budget of \$879,947.43.

Commissioner Melinda Vela moved and Commissioner Alex Shugart seconded the motion; the motion was unanimously passed that the 2026 Budget in the amount of \$879,947.43 be adopted as presented.

**8. Conduct Public Hearing on Proposed 2025 Tax Rate**

William Dieterle, at 6:57 p.m., called the Public Hearing on the Proposed 2025 Tax Rate to order and asked if anyone in the audience was interested in addressing the 2025 Proposed Tax Rate of \$0.0910390% per \$100.

No members of the public commented; therefore, the Public Hearing was closed at 7:00 p.m.

**9. Discuss & Act on Adopting 2025 Tax Rate**

William Dieterle informed the Fire Commissioner of the need to adopt the 2025 Tax Rate of \$0.0910390% per \$100.

Commissioner Lorraine Burns moved and Commissioner Melinda Vela seconded the motion; the motion was unanimously passed that the 2025 Tax Rate in the amount of \$0.0910390 per \$100 be adopted as presented.

**10. Discuss & Act on Date to Certify Tax Roll and Date for Next Regular Meeting**

William Dieterle informed the Fire Commissioners of the need to set a date to certify the Fire District's tax roll and for the next regular meeting.

Commissioner Melinda Vela moved and Commissioner Alex Shugart seconded the motion; the motion was unanimously passed that the meeting to certify the tax roll be held on September 16, 2025, at 5:30 p.m. and the next regular meeting be held on October 8, 2025, at 6:30 p.m.

**11. Discuss & Act on Payment of Bills**

William Dieterle presented the bills to the Fire Commissioners and informed the Fire Commissioners that the bills should be considered for payment.

Commissioner Alex Shugart moved and Commissioner Melinda Vela seconded the motion; the motion was unanimously passed that the bills be paid as presented.

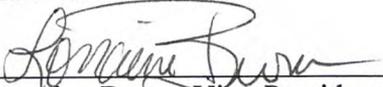
**12. Adjournment**

There being no further business to come before the Commissioners, Commissioner Melinda Vela moved and Commissioner Alex Shugart seconded the motion; the motion was unanimously passed that the Fire District's Commissioners' meeting be adjourned at 7:06 o'clock p.m.

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William Dieterle, President

ATTESTED TO:

  
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Lorraine Burns, Vice-President