

THE STATE OF TEXAS X KENEDY COUNTY FIRE AND
COUNTY OF KENEDY X EMERGENCY SERVICES DISTRICT NO. 1

On the 16th day of June, 2025, at 6:30 o'clock p.m. a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at 350 N. Mallory Street, Sarita, Texas.

Commissioners Present:

William Dieterle
Lorraine Burns
Melinda Vela
Daniel Alaniz

Also Present:

Jose E. Mendietta, Fire Chief
Leo Villarreal, Adm. Assistant
Christopher D. Lee
Charles E. Burns, County Judge
Sylvia H. Villarreal

Absent:

Alex Shugart

1. Call Meeting to Order

William Dieterle called the meeting to order at 6:30 p.m.

2. Public Comments

No public comments were made.

3. Discuss & Act on Approving Minutes of May 12, 2025 Meeting

William Dieterle presented the Fire Commissioners with the minutes of the regular Fire Commissioners meeting of May 12, 2025.

Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the minutes of the regular Fire Commissioners meeting of May 12, 2025 be approved as presented.

4. Discuss & Act on Fire Chief's Report

- a. **Training Drills**
- b. **Meetings and Projects**
- c. **Fire/Emergency Incidents**
- d. **Fuel Consumption Report**
- e. **Truck Repairs Report**

Jose E. Mendieta, Fire Chief, presented the Fire Chief's report to the Fire Commissioners. He reported the following:

Training:

05/06/2025 Responded to wind farm for electric transformer fire
05/13/2025 Checked all units and equipment
05/20/2025 Worked on the dump portion of the tanker
05/27/2025 No meeting

Meetings/Projects:

Attended the 2025 Hurricane Conference in Robstown
Attended the Fire Chief's meeting in Kingsville at the EOC building

Repairs:

Lights in bay – Trevino Electric submitted a bid for the parts but not the labor
Received price of \$1500 to \$2000 to repair John Deere tractor (the deaf system in the tank) from John Deere and Bishop Farm Equipment
Repaired overhead door in front of the EMS unit

Volunteer Activities:

Trained on using the tank dump and repaired and painted it
Used the fire at the wind farm to train on hooking up the trailer tanker to the pumper to supply water for fire extinguishment

Equipment/Special Projects:

Order and received the 2.5' wye and two 25 ft 2.5" hose for the tanker
Fixing the Polaris – need one part which is on order
Ordering foam and having it sent to Falfurrias to share shipping costs

Fire Calls:

Vehicle Accidents	1
Vehicle Fires	0
Grass Fires	1
Others	3
Structure Fires	0
Medical Assistance	1
TOTAL:	6

EMS Calls:

Norias	4
Mifflin Armstrong	0
Kenedy County	5
Sarita	9
TOTAL:	18

Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion that the Fire Chief's monthly report be approved as presented; that the Chief is authorized obtain the title to the tanker and truck and to purchase the needed tires; and that Trevino Electric's bid be denied.

5. Receive Report on Available Grants from Texas A&M Forest Services and Act, If Necessary

Christopher D. Lee, Assistant Fire Chief, and William Dieterle informed the Fire Commissioners that the Texas A&M Forest Service had a grant which provides assistance to fire fighter volunteers. William Dieterle stated that he will provide the Texas A&M Forest Service forms to apply for the grant.

This being a report only, no vote was needed and none was taken.

6. Receive Copies of Hurricane Conference Documents

Leo Villarreal informed the Fire Commissioners that he had attended the Hurricane Conference in Robstown and provided Hurricane Conference materials.

This being a report only, no vote was needed and none was taken.

7. Receive Report on the South Texas Judge's and Commissioner's Conference

Leo Villarreal informed the Fire Commissioners that he had attended the South Texas Judges and Commissioners Conference and presented information on the Treasurer's duties, state and federal grants, accounting and public information that was very helpful, particularly that the agendas had to be posted for three business days and new legislation had provided ambulance funds in the amount of \$500,000 for rural counties; however, the governor had not yet the bill.

This being a report only, no vote was needed and none was taken.

8. Receive Report on 2025 Preliminary Value for 2026 Budget

Leo Villarreal presented the Fire Commissioners with a copy of the Tax Office 2025 Preliminary Values for the 2026 Budget.

This being a report only, no vote was needed and none was taken.

9. Discuss & Act on Setting Date for 2026 Budget Workshop

William Dieterle informed the Fire Commissioners of the need to set a date for the 2026 Budget Workshop.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the District's Budget Workshop be held on July 8, 2025 at 6:30 p.m.

10. Discuss & Act on Standby Officer Compensation for May 2025

Jose E. Mendieta, Fire Chief, informed the Fire Commissioners that Cris Lee was entitled to \$200.00 as standby officer for the month of May 2025.

Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that Cris Lee be paid \$200.00 as standby officer for the month of May 2025.

11. Discuss & Act on Setting Date for Next Regular Meeting

William Dieterle informed the Fire Commissioners of the need to set a date for the next regular meeting.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the District's next regular meeting be held on July 14, 2025 at 6:30 p.m.

12. Discuss & Act on Payment of Bills

William Dieterle informed the Fire Commissioners of the need to pay the bills for the month of May 2025.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the bills be paid as presented.

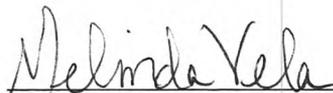
13. Adjournment

There being no further business to come before the Commissioners, Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the meeting be adjourned at 7:40 p.m.



William Dieterle, President

ATTESTED TO:



Melinda Vela, Secretary