

THE STATE OF TEXAS X KENEDY COUNTY FIRE AND
COUNTY OF KENEDY X EMERGENCY SERVICES DISTRICT NO. 1

On the 10th day of February, 2025, at 6:30 o'clock p.m. a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at 350 N. Mallory Street, Sarita, Texas.

Commissioners Present:

William Dieterle
Melinda Vela
Daniel Alaniz
Alex Shugart

Also Present:

Leo Villarreal
Jose E. Mendieta, Fire Chief
Sylvia H. Villarreal
Judge Charles E. Burns

Absent:

Lorraine Burns

1. Call Meeting to Order

William Dieterle called the meeting to order at 6:30 p.m.

2. Public Comments

No public comments were made.

3. Discuss & Act on Approving Minutes of January 13, 2025 Meeting

William Dieterle presented the Fire Commissioners' Minutes of the regular Fire Commissioners' meeting of the regular January 13, 2025 meeting.

Commissioner Melinda Vela moved and Commissioner Alex Shugart seconded the motion; the motion was unanimously passed that the January 13, 2025, minutes of the Regular Meeting be accepted as presented provided that the year 2024 in Agenda Items 3 and 11 be changed to 2025, that the word "tabled" in Agenda Item 10 be changed to postponed, and December 2024 in Agenda Item 12 be changed to January 2025.

4. Discuss & Act on Fire Chief's Report

- a. **Training Drills**
- b. **Meetings and Projects**
- c. **Fire/Emergency Incidents Handled in January 2025**
- d. **Fuel Consumption Report**

e. Truck Repairs Report

Training:

01/07/2025 Checked and started all units and equipment
01/14/2025 Trained on portable water tank and proper airbag use
01/21/2025 No meeting due to freeze
01/28/2025 Checked units after freeze and cleaned and replaced portable water tank

Meetings and Projects:

Attended an electrical vehicle class in Alice
Did not attend the Fire Chief's area meeting

Future Repairs:

Need to finish the work on the tank (tires, striping and extra hoses)
Need to repair a fuel leak and water hose on 5-ton after freeze
Washing machine no longer turning on due to door handle not latching

Volunteer Activities:

Trained on proper use of the portable water tank on tanker
Trained on proper use and lifting with airbags

Equipment/Special Projects

Completed Projects:

Semi-trailer – Brooks County is working on obtaining title
Water heater installed; needs electrical hookup

Ongoing Projects:

Semi-trailer needs to have tires replaced
Border Tire & Wheels - \$3,024.00
Anderson Farms Riviera, LLC - \$3,004.72
5-ton needs a few repairs on fuel line and water line

Willacy County EMS donated two leather reclining couches to the ESD

Fire Calls:

Vehicle Accidents	3
Vehicle Fires	2
Grass Fires	2
Structure Fire	0
Medical Assistance	0
Others	1
TOTAL CALLS:	8

EMS Calls:

Norias	2
Mifflin Armstrong	1
Kenedy County	1
Sarita	11
TOTAL CALLS:	15

Commissioner Melinda Vela moved and Commissioner Melinda Vela seconded the motion; the motion was unanimously passed that the Fire Chief obtain two bids for a washing machine and that William Dieterle is authorized to choose the lowest bid for the washing machine to be purchased.

Commissioner Melinda Vela moved and Commissioner Alex Shugart seconded the motion; the motion was unanimously passed that the Fire Chief's report to approved as presented.

5. Discuss & Act on Standby Officer Compensation for January 2025

Jose E. Mendieta, Fire Chief, informed the Fire Commissioners that Kason Anderson was entitled to \$275.00 as standby officer for the month of January 2025.

Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that Kason Anderson be paid \$275.00 as standby officer for the month of January 2025.

6. Receive Report on Attendance of SAFE-D Conference

The Commissioners and Judge Charles E. Burns commented that the SAFE-D Conference had been excellent and beneficial to all who attended. Leo Villarreal reported that the contract conference had provided him with the contract statute and will provide them to the Kenedy County Groundwater Conservation District Directors and that the Robert's Rules of Order had changed the provision "tabled" to "postponed".

This being a report only, no vote was needed and none was taken.

7. Discuss & Act on Setting Date for Next Regular Meeting

William Dieterle informed the Fire Commissioners of the need to set a date for the next regular meeting.

Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the District's next regular meeting be held on March 10, 2025 at 6:30 p.m.

8. Discuss & Act on Payment of Bills

William Dieterle informed the Fire Commissioners of the need to pay the bills for the month of January 2025.

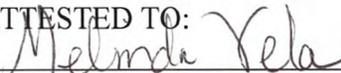
Commissioner Melinda Vela moved and Commissioner Alex Shugart seconded the motion; the motion was unanimously passed that the bills be paid as presented.

9. **Adjournment**

There being no further business to come before the Commissioners, Commissioner Alex Shugart moved and Commissioner Melinda Vela seconded the motion; the motion was unanimously passed that the meeting be adjourned at 7:06 p.m.



William Dieterle, President

ATTESTED TO:


Melinda Vela, Secretary