

THE STATE OF TEXAS                    X        KENEDY COUNTY FIRE AND  
COUNTY OF KENEDY                    X        EMERGENCY SERVICES DISTRICT NO. 1

On the 15th day of October, 2024, at 6:30 o'clock p.m. a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at 350 N. Mallory Street, Sarita, Texas.

**Commissioners Present:**

William Dieterle  
Lorraine Burns  
Melinda Vela  
Daniel Alaniz

**Also Present:**

Leo Villarreal  
Jose E. Mendieta, Fire Chief  
Judge Charles E. Burns  
Sylvia H. Villarreal

**Absent:**

Alex Shugart

1. **Call Meeting to Order**

William Dieterle called the meeting to order at 6:21 p.m.

2. **Public Comments**

No public comments were made.

3. **Discuss & Act on Minutes of September 9, 2024 and September 26, 2024**

William Dieterle presented the Fire Commissioners' Minutes of the regular Fire Commissioners' meeting of the regular September 9, 2024 and special Fire Commissioners' meeting of September 26, 2024.

Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the September 9, 2024, minutes and the September 26, 2024 minutes of the Fire Commissioners Regular and Special Meetings be accepted as presented.

4. **Discuss & Act on Fire Chief's Report**

a. **Training Drills**

b. **Meetings and Projects**

c. **Fire/Emergency Incidents Handled in September 2023**

**d. Fuel Consumption Report**

**e. Truck Repairs Report**

Jose E. Mendieta, Fire Chief, presented his Fire Chief's report to the Fire Commissioners. He reported the following:

Training:

09/03/2024 Checked all units and equipment  
09/10/2024 Trained on proper use of the stabilizer bars  
09/17/2024 Trained on the proper connecting and use of the hydraulic ram  
09/24/2024 Trained with EMS on proper packaging and lifting of a patient.

Meetings/Projects:

Events Attended: National Night Out and cooked food; Riviera Homecoming Parade

Meetings/Projects:

Met with TDEM twice regarding claiming Hurricane Beryl expenses  
Met with University regarding assisting with bonfire  
Safety meeting with King Ranch hunting camps was canceled

Future Repairs:

Need to have Polaris 2 checked  
Need to replace fuel tank on pump with 5-ton

Volunteer Activities:

Trained on use of stabilizer bars  
Trained on proper use and handling of hydraulic ram and lifting with ram & spreaders  
Trained on packaging and lifting of patients on a backboard and loading stretcher

Equipment/Special Projects:

Completed Projects:

Assisted with bonfire of Riviera homecoming  
Assisted the county with burning brush piles at the landfill

Ongoing Projects:

Semi will be inspected by the end of October  
Will be attending the Texas A&M Kingsville homecoming bonfire on Friday

Fire Calls:

Vehicle Accidents	1
Vehicle Fires	0
Grass Fires	0
Others	1
Structure Fires	0

Medical Assistance 0  
TOTAL FIRE CALLS: 2

EMS Calls: Have not received information

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the Fire Chief's report be accepted as presented.

**5. Discuss & Act on Command Standby Officer Compensation**

Jose E. Mendieta, Fire Chief, informed the Fire Commissioners that Cris Lee was entitled to \$212.50 for standby/response coverage for the month of September 2024.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that Cris Lee be paid \$212.50 for standby/response coverage for the month of September 2024.

**6. Discuss & Act on Third Quarter Investment Report**

Leo Villarreal presented the Fire Commissioners with the Third Quarter Investment Report.

Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the Third Quarter Investment Report be approved as presented.

**7. Discuss & Act on Date for Next Regular Meeting**

William Dieterle informed the Fire Commissioners of the need to set a date for the next regular meeting.

Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the next regular meeting be held on November 12, 2024, at 6:30 p.m.

**8. Discuss & Act on Payment of Bills**

William Dieterle presented the bills for the month ending September 30, 2024, to the Fire Commissioners and informed the Fire Commissioners that the bills should be considered for payment.

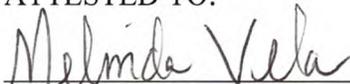
Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the bills be paid as presented.

9. **Adjournment**

There being no further business to come before the Commissioners, Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the Fire District's Commissioners' meeting be adjourned at 6:48 o'clock p.m.

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William Dieterle, President

ATTESTED TO:

  
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Melinda Vela, Secretary