

THE STATE OF TEXAS                   X       KENEDY COUNTY FIRE AND  
COUNTY OF KENEDY                   X       EMERGENCY SERVICES DISTRICT NO. 1

On the 10th day of July, 2023, at 6:30 o'clock p.m. a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at the Kenedy County Fire & Emergency Services District #1 Fire Station, 350 N. Mallory Street, Sarita, Texas.

**Commissioners Present:**

William Dieterle  
Lorraine Burns  
Melinda Vela  
Rogelio Salinas  
Daniel Alaniz

**Also Present:**

Leo Villarreal  
Jose E. Mendieta, Fire Chief  
Judge Charles E. Burns  
Grace Salians  
Sylvia H. Villarreal

**Absent:**

None

**1. Call the Meeting to Order**

William Dieterle called the meeting to order at 6:30 p.m.

**2. Receive Public Comments**

No public comments were made.

**3. Discuss & Act on Minutes of June 10, 2019, Meeting**

William Dieterle presented the Fire Commissioners' Minutes of the regular Fire Commissioners' meeting of June 15, 2023.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the June 10, 2023, minutes of the Fire Commissioners' Regular Meeting be accepted as presented.

**4. Discuss & Act on Fire Chief's Report**

**Training Drills**

**Meetings and Projects**

**Fire/Emergency Incidents**

**Fuel Consumption Report**

## Truck Repairs Report

Jose E. Mendieta, Fire Chief, presented his Fire Chief's report to the Fire Commissioners. He reported the following:

### Training:

06/06/2023 Checked all he units  
06/13/2023 Class on new plow which is hooked up to tractor  
06/20/2023 Had class on how to put the new pump together and pump water through the pump before placing it into service and on the trucks  
06/27/2023 Texas A&M Agrilife was here for the seat program

### Meetings/Projects:

TDHS and food bank drive were here June 26, 2023 and will be back on July 31  
Reserved a spot in the car seat training in Pharr; a deputy from Sheriff's Office will be attending class June 19-23, 2023 (rescheduled)  
Texas A&M Extension Service and Driscoll Children's Hospital were here to help families inspect car seats and replacing car seats if needed on June 27 from 4:00 p.m. to 6:00 p.m. Six children came by and three new car seats replaced.

A list of equipment was turned over to the county for possible purchase and five of the seven items on the list were approved. The plow disc, the trailer and the trash pump have already been purchased and are here at the station. The extra nozzles have been ordered and looking at generator.

A hurricane preparedness meeting was held at the courthouse on June 21, 2023 and the next one will be on July 10, 2023

### Fire Calls for June:

Vehicle Accidents	1
Vehicle Fires	0
Grass Fires	3
Others (Bees)	1
Structure Fires	0
Medical Assistance	0
TOTAL FIRE CALLS:	5

### EMS Calls for June:

Norias	2
Mifflin Armstrong	4
Riviera	1
Sarita	9
TOTAL EMS CALLS:	16

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the Fire Chief's report be accepted as presented.

**5. Discuss & Act on Command Officer Standby Compensation for June 2023**

Jose E. Mendieta, Fire Chief, informed the Fire Commissioners that Chris Lee should be paid \$112.50 and Brandon Rogers be paid \$150.00 for standby/response coverage.

Commissioner Melinda Vela moved and Commissioner Rogelio Salinas seconded the motion; the motion was unanimously passed that Chris Lee be paid \$112.50 and Brandon Rogers be paid \$150.00 for their June 2023 standby officer duties.

**6. Discuss & Act on Authorizing Signature of Bank Account Card**

Leo Villarreal informed the Fire Commissioners that Kleberg Bank was preparing the new signature to include Daniel Alaniz as a signor on the District's bank accounts; but the signature card would not be ready until later this week.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that upon Kleberg Bank having the signature card ready, the Fire Commissioners sign it.

**7. Conduct 2024 Budget Workshop**

William Dieterle informed the Fire Commissioners that this item needed to be tabled.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that this item be tabled.

**8. Report on Kenedy County Hurricane Preparedness Plan**

Leo Villarreal presented the Fire Commissioners with a report on the Kenedy County Hurricane Preparedness Plan.

This being a report only, no vote was needed and none was taken.

**9. Discuss & Act on Setting Date of Next Regular Meeting**

William Dieterle informed the Fire Commissioners to determine the date for the next regular meeting.

Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the next regular meeting be held on August 14, 2023, at 6:30 p.m.


**10. Discuss & Act on Payment of Bills and Receive Report on Tax Revenue Received and Bank Balance**

William Dieterle presented the bills for the month ending June 30, 2023, to the Fire Commissioners and informed the Fire Commissioners that the bills should be considered for payment.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the bills be paid as presented.

**11. Adjournment**

There being no further business to come before the Commissioners, Commissioner Melinda Vela moved and Commissioner Daniel Alaniz seconded the motion; the motion was unanimously passed that the Fire District's Commissioners' meeting be adjourned at 7:50 o'clock p.m.

  
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William Dieterle, President

ATTESTED TO:

  
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Melinda Vela, Secretary