

THE STATE OF TEXAS                   X    KENEDY COUNTY FIRE &  
COUNTY OF KENEDY                 X    EMERGENCY SERVICES DISTRICT NO. 1

On the 13th day of June, 2022, at 6:30 o'clock p.m., a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at the Kenedy County Fire & Emergency Services District #1 Fire Station, 350 N. Mallory Street, Sarita, Texas.

**Commissioners Present:**

William Dieterle (arrived late)  
Robert Alegria  
Melinda Vela  
Lorraine Burns  
Lonnie Allen Brown

**Also Present:**

Leo Villarreal  
Ruben Hernandez, Interim Fire Chief  
Judge Charles E. Burns  
Sylvia H. Villarreal

**Absent:**

Jose E. Mendieta, Fire Chief

**1. Call the Meeting to Order**

Robert Alegria called the meeting to order at 6:30 p.m

**2. Receive Public Comments**

No public comments were made.

**3. Discuss & Act on Minutes of May 9, 2022, Regular Meeting**

Robert Alegria, Vice-President, presented the Fire Commissioners' Minutes of the regular Fire Commissioners regular meetings of May 9, 2022 meeting.

Commissioner Melinda Vela moved and Commissioner Lonnie Brown seconded the motion; the motion was unanimously passed that the May 9, 2022 minutes of the Fire Commissioners' Regular Meeting be accepted as presented

**4. Discuss & Act on Fire Chief's Report**

- a. Training Drills Held in May**
- b. Meetings and Projects Held in May**
- c. Fire/Emergency Incidents Handled in May**

Ruben Hernandez, Interim Fire Chief, presented his Fire Chief's report to the Fire Commissioners. He reported the following:

Training:

05/03/2022 Washed units and cleaned them  
05/10/2022 Washed units and cleaned them  
05/17/2022 Clean bay for food truck  
05/24/2022 Restocked and cleaned units

Meetings/Projects:

Military 5-ton truck: Tank has a hole in it and needs to be repaired.  
Mechanic came out to check wiring system on the 5-ton truck.  
Burn ban is in effect.  
Need to order replacement pump for Brush 1.  
Need to replace old disc; county will pay half; old disc will be taken in as a trade-in and new disc cost is approximately \$7,500.  
Received a \$1,000 donation from Farm Bureau Insurance  
Grant for equipment repairs is due July 1, 2022 for \$16,000 from the Texas Forest Service due to high call volume and drought in March and April.

Fire Calls:

|                    |   |
|--------------------|---|
| Vehicle Accidents  | 1 |
| Vehicle Fires      | 0 |
| Grass Fires        | 4 |
| Others             | 0 |
| Structure Fires    | 0 |
| Medical Assistance | 0 |
| TOTAL CALLS:       | 5 |

EMS Calls:

|                  |    |
|------------------|----|
| Norias           | 1  |
| Armstrong        | 3  |
| Sarita           | 7  |
| TOTAL EMS CALLS: | 11 |

|                   |    |
|-------------------|----|
| Sick calls        | 10 |
| Traffic Accidents | 1  |

Commissioner Lonnie Brown moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the Interim Fire Chief's report be accepted as presented.

**5. Discuss & Act on Standby Officer Command Pay for May**

William Dieterle, President, informed the Fire Commissioners that Ruben Hernandez was entitled to receive \$2,012.50 compensation for standby/response and Interim Fire Chief coverage for the month of May 2022.

Commissioner Robert Alegria moved and Commissioner Lonnie Brown seconded the motion; the motion was unanimously passed that Ruben Hernandez be paid \$2,012.50.

**6. Receive Report on 2022 Preliminary Values for 2023 Budget**

Leo Villarreal presented to the Fire Commissioners the 2022 Preliminary Values in the amount of \$1,212,359,316.00 to assist in preparing the 2023 Budget.

This being a report only, no vote was needed and none was taken.

**7. Receive Report on Tax Revenue Received to Date**

Leo Villarreal presented to the Fire Commissioners the Tax Office Tax Revenue report for taxes collected to date in the amount of \$751,504.42.

This being a report only, no vote was needed and none was taken.

**8. Receive Investment Report and Act, If Necessary**

Leo Villarreal presented to the Fire Commissioners the Investment Report.

This being a report only, no vote was needed and none was taken.

**9. Discuss & Act on Establishing Policy on Sick/Vacation Time and Sick/Vacation Time Form**

William Dieterle, President, presented the Fire Commissioners with the need to establish a policy on sick/vacation time and the preparation of a sick/vacation time form.

Commissioner Melinda Vela moved and Commissioner Lonnie Brown seconded the motion; the motion was unanimously passed that this item be tabled.

**10. Discuss & Act on Fire Chief's Medical Status and Standby Interim Fire Chief**

William Dieterle, President, informed the Fire Commissioners that Joey Mendieta, the Fire Chief, was not present, therefore, this item should be tabled.

Commissioner Lonnie Brown moved and Commissioner Robert Alegria seconded the motion; the motion was unanimously passed that this item be tabled.

**11. Discuss & Act on Setting Date of Next Regular Meeting**

William Dieterle informed the Fire Commissioners to determine the date for the next regular meeting to be held in July 2022.

Commissioner Melinda Vela moved and Commissioner Robert Alegria seconded the motion; the motion was unanimously passed that the July 2022 regular meeting be held on July 11, 2022, at 6:30 p.m.

**12. Discuss & Act on Payment of Bills and Receive Report on Tax Revenue Received and Bank Balance**

William Dieterle presented the Commissioners the bills for the month ending May 31, 2022 and informed the Fire Commissioners that the bills should be considered for payment.

Commissioner Lonnie Brown moved and Commissioner Melinda Vela seconded the motion; the motion was unanimously passed the bills be paid as presented.

**13. Adjournment**

There being no further business to come before the Commissioners, Commissioner Melinda Vela moved and Commissioner Robert Alegria seconded the motion; the motion was unanimously passed that the Fire Commissioners meeting be adjourned at 7:23 o'clock p.m.

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Lorraine Burns, Secretary

ATTESTED TO:

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William Dieterle, President