

THE STATE OF TEXAS

X KENEDY COUNTY FIRE &

COUNTY OF KENEDY

X EMERGENCY SERVICES DISTRICT NO. 1

On the 13th day of December, 2021, at 6:30 o'clock p.m., a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at the Kenedy County Fire & Emergency Services District #1 Fire Station, 350 N. Mallory Street, Sarita, Texas.

Commissioners Present:

Robert Alegria
Melinda Vela
Lorraine Burns

Also Present:

Leo Villarreal
Jose E. Mendieta, Fire Chief
Ruben Hernandez
Judge Charles E. Burns

Absent:

William Dieterle
Lonnie Allen Brown

1. Call Meeting to Order

Robert Alegria, Vice-President, called the meeting to order at 6:30 p.m.

2. Public Comments

No public comments were made.

3. Discuss & Act on Minutes of November 8, 2021 Regular Meeting

Robert Alegria, Vice-President, presented the Fire Commissioners' Minutes of the regular Fire Commissioners meeting of November 8, 2021.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the November 8, 2021 minutes of the Fire Commissioners' Regular Meeting be accepted as presented.

4. Discuss & Act on the Fire Chief's Report

a. Training Drills

b. Meetings and Projects

c. Fire/Emergency Incidents

Jose E. Mendieta, Fire Chief, presented his Fire Chief's report to the Fire Commissioners. He reported the following:

Training:

11/09/2021 Vehicle Extrication Training
11/16/2021 Made sure everyone familiar with all equipment
11/30/2021 Cleaned and moved items around the station

Meetings/Projects:

Update on virus
American Rescue Plan Grant – received all gear
Military 5-ton truck – here
Cameras in the station
SAFE-D conference in Round Rock on February 18-20, 2022
Parade in Kingsville
Forest FPP Grant truck
Drone

Fire Calls:

Vehicle Accidents	2
Vehicle Fires	0
Grass Fires	2
Others	2
Structure Fires	0
Medical Assistance	0
TOTAL FIRE CALLS	6

EMS Calls:

Norias	4
Armstrong	1
Sarita	5
TOTAL EMS CALLS	10

Sick calls	6
Traffic Accidents	4

Commissioner Lorraine Burns moved and Commissioner Melinda Vela seconded the motion; the motion was unanimously passed that the Fire Chief's report be accepted as presented.

5. **Discuss & Act on Command Officer Standby Compensation**

Jose E. Mendieta, Fire Chief, informed the Fire Commissioners that no compensation for standby/response coverage had been required.

Commissioner Lorraine Burns moved and Commissioner Melinda Vela seconded the motion; the motion was unanimously passed that this item be tabled.

6. **Discuss & Act on Third Quarter 2021 Investment Report**

Leo Villarreal presented the Fire Commissioners with the 2021 Third Quarter Investment Report.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the 2021 Third Quarter Investment Report be accepted as presented.

7. **Discuss & Act on Approving Payment of 2021 Mileage Reimbursements to Roberto Alegria, Lonnie Brown, Sonny Burns, Lorraine Burns and Leo Villarreal**

Leo Villarreal informed the Fire Commissioners that pursuant to the Texas Water Code, Section 36.060 and the Texas Health & Safety Code, Section 775.038(a), Robert Alegria, Lonnie Brown, Sonny Burns, Lorraine Burns and Leo Villarreal were entitled to be paid mileage for the 2021 travel to the Kenedy County Fire & Emergency Services District meetings as evidenced by the Affidavits signed by each of them.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that Robert Alegria, Lonnie Brown, Sonny Burns, Lorraine Burns and Leo Villarreal be paid mileage for the 2021 travel to the Kenedy County Fire & Emergency Services District meetings as evidenced by the Affidavits signed by each of them.

8. **Discuss & Act on Volunteer Annual Dinner**

Jose E. Mendieta, Fire Chief, informed the Fire Commissioners that the annual volunteer dinner would be held at 12 noon on December 18, 2021 at the Fire Station.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the annual volunteer dinner be held on December 18, 2021.

9. **Discuss & Act on Amending 2021 Budget, If Necessary**

Leo Villarreal informed the Fire Commissioners that the 2021 Budget needed to be amended by transferring \$25,000.00 from the General Fund into Contingency.

Commissioner Lorraine Burns moved and Commissioner Melinda Vela seconded the motion; the motion was unanimously passed that \$25,000.00 be transferred from the General Fund into Contingency.

10. **Discuss & Act on Date for Next Regular Board Meeting**

Robert Alegria informed the Fire Commissioners to determine the date for the next regular meeting to be held in January 2022.

Commissioner Melinda Vela moved and Commissioner Lorraine Burns seconded the motion; the motion was unanimously passed that the January 2022 regular meeting be held on January 10, 2022, at 6:30 p.m.

11. **Discuss & Act on Payment of Bills; Receive Report on Tax Revenue Received; and Receive Report on Bank Balance as of November 30, 2021**

Robert Alegria presented the Commissioners the bills for the month ending November 30, 2021 and informed the Fire Commissioners that the bills should be considered for payment.

Commissioner Lorraine Burns moved and Commissioner Melinda Vela seconded the motion; the motion was unanimously passed the bills be paid as presented.

12. **Adjournment**

There being no further business to come before the Commissioners, Commissioner Melinda Vela moved and Commissioner Roberto Alegria seconded the motion; the motion was unanimously passed that the Fire Commissioners meeting be adjourned at 6:52 o'clock p.m.

Lorraine Burns, Secretary

ATTESTED TO:

William Dieterle, President