

THE STATE OF TEXAS X KENEDY COUNTY FIRE AND
COUNTY OF KENEDY : X EMERGENCY SERVICES DISTRICT NO. 1

On the 11th day of May, 2020, at 6:30 o'clock p.m. a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at the Kenedy County Fire & Emergency Services District #1 Fire Station, 350 N. Mallory Street, Sarita, Texas.

Commissioners Present:

William Dieterle, Commissioner
Lonnie Allen Brown, Commissioner
Michelle Alegria, Commissioner
Denise Recio, Commissioner

Also Present:

Leo Villarreal, by telephone
Jose E. Mendieta, Fire Chief
Ruben Hernandez

Absent:

Mitchell Thomas, Commissioner

1. Call the Meeting to Order

William Dieterle called the meeting to order at 6:30 p.m.

2. Receive Public Comments

No public comments were made.

3. Discuss & Act on Minutes of April 13, 2020, Regular Meeting

William Dieterle presented the Fire Commissioners' Minutes of the regular Fire Commissioners' meeting of April 13, 2020.

Commissioner Lonnie Allen Brown moved and Commissioner Denise Recio seconded the motion; the motion was unanimously passed that the May 13, 2020, minutes of the Fire Commissioners' Regular Meeting be accepted as presented.

4. Discuss & Act on Fire Chief's Report

- a. **Training Drills Held in April**
- b. **Meetings and Projects Held in April**
- c. **Fire/Emergency Incidents Handled in April**

Jose E. Mendieta, Fire Chief, presented his Fire Chief's report to the Fire Commissioners. He reported the following:

Training:

04/07/2020 Checked and cleaned units
04/14/2020 Did final touches to new Brush 1
04/28/2020 Trained on taking blood pressures

Meetings/Projects:

Update on the virus
John Deere tractor taken to Robstown to have hydraulic leak fixed
Department phone plan
Badge received
Working on mobile testing site
Fire fighting academy
Equipment

Fire Calls for April

Vehicle Accidents	5
Vehicle Fires	0
Grass Fires	3
Structure Fires	0
Medical Assistance	0
TOTAL CALLS:	8

EMS Calls for April: 15

Commissioner Michelle Alegria moved and Commissioner Denise Recio seconded the motion; the motion was unanimously passed that the Fire Chief's report be accepted as presented.

5. Discuss & Act on Standby Officer Command Pay for April

Jose E. Mendieta, Fire Chief, informed the Commissioners that no Standby Officer Command Pay is needed for April 2020.

This being a report only, no vote was needed and none was taken.

6. Discuss & Act on 2020 First Quarter Investment Report

Leo Villarreal presented the Commissioners with the 2020 First Quarter Investment Report.

Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the 2020 First Quarter Investment Report be accepted as presented.

7. Discuss & Act on Authorizing William Dieterle to Sign 2019 Audit Confirmation Letters

Leo Villarreal informed the Commissioners that John Womack & Co., P.C. had requested that the 2019 Audit Confirmation letters be signed by William Dieterle and returned to Luke Womack at John Womack & Co., P.C.

Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that William Dieterle be authorized to sign the 2019 Audit Confirmation letters and that Leo Villarreal deliver the signed letters to John Womack & Co., P.C.

8. Receive Update on Senate Bill 2 Required Website

Leo Villarreal reported to the Commissioners that the Kenedy County Fire & ESD1 website as required by Senate Bill 2 had been completed and was online.

This being a report only, no vote was needed and none was taken.

9. Receive Update on Coronavirus Policy

Leo Villarreal reported to the Commissioners that Joey Mendieta, Fire Chief, continued to work and assist Kenedy County regarding Judge Louis E. Turcotte, III's Stay at Home Order and the COVID-19 site test scheduled for May 10, 2020; that the County was very pleased with the Chief's assistance and willingness to help.

This being a report only, no vote was needed and none was taken.

10. Executive Session: Pursuant to Tex. Gov't Code, Sec. 551.074, Personnel Matters: Fire Chief Jose E. Mendieta

William Dieterle, at 7:02 p.m., announced to the Commissioners of the need to enter into Executive Session pursuant to Texas Government Code, Section 551.074 regarding personnel matters.

Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the Commissioners' Court enter into Executive Session at 7:02 o'clock p.m. pursuant to Tex. Gov't Code, Section 551.074 to consult regarding personnel matters, Jose E. Mendieta.

11. Open Session: Discuss and Act on Personnel Matters Considered in Executive Session

The Commissioners returned to Open Session at 7:48 o'clock a.m. No action was needed and none was taken.

12. Discuss & Act on Setting Date of Next Regular Meeting

William Dieterle informed the Board of Directors that a date needed to be designated for the next meeting.

Commissioner Denise Recio moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed to hold the District's next meeting on June 15, 2020, at 6:30 p.m.


13. Discuss & Act on Payment of Bills and Receive Report on Tax Revenue Received and Bank Balance

William Dieterle presented the bills for the month ending April 30, 2020, to the Fire Commissioners and informed the Fire Commissioners that the bills should be considered for payment.

Commissioner Denise Recio moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the bills be paid as presented.

14. Adjournment

There being no further business to come before the Commissioners, Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the Fire District's Commissioners' meeting be adjourned at 8:00 o'clock p.m.



William Dieterle, President

ATTESTED TO:

Denise Recio, Vice-President