

THE STATE OF TEXAS                    X        KENEDY COUNTY FIRE AND  
COUNTY OF KENEDY                    X        EMERGENCY SERVICES DISTRICT NO. 1

On the 15th day of June, 2020, at 6:30 o'clock p.m. a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at the Kenedy County Fire & Emergency Services District #1 Fire Station, 350 N. Mallory Street, Sarita, Texas.

**Commissioners Present:**

William Dieterle, Commissioner  
Lonnie Allen Brown, Commissioner  
Michelle Alegria, Commissioner

**Also Present:**

Jose E. Mendieta, Fire Chief  
Ruben Hernandez  
Leo Villarreal, Administrative Assistant

**Absent:**

Mitchell Thomas, Commissioner  
Denise Recio, Commissioner

**1. Call the Meeting to Order**

William Dieterle called the meeting to order at 6:30 p.m.

**2. Receive Public Comments**

No public comments were made.

**3. Discuss & Act on Minutes of May 11, 2020, Regular Meeting**

William Dieterle presented the Fire Commissioners' Minutes of the regular Fire Commissioners' meeting of May 11, 2020.

Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the May 11, 2020, minutes of the Fire Commissioners' Regular Meeting be accepted as presented.

**4. Discuss & Act on Fire Chief's Report, and Act, If Necessary**

- a. Training Drills Held in May
- b. Meetings and Projects Held in May
- c. Fire/Emergency Incidents Handled in May

Jose E. Mendieta, Fire Chief, presented his Fire Chief's report to the Fire Commissioners. He reported the following:

Training:

5/05/2020 Checked units  
5/12/2020 Issued out gear to new volunteers  
05/19/2020 Washed vehicles and blew out radiators  
5/26/2020 Cleaned bay and station

Meetings/Projects:

Update on the virus – no cases  
Department phone plan  
Fire fighting academy  
Food bank  
Air tank in the tanker drained  
Brush 3 Radiator pressure washed and cleaned  
Call on last Monday with lady positive with the virus  
Possible of getting cooling vest  
Ice chest  
Eye protection

Fire Calls for May

Vehicle Accidents	5
Vehicle Fires	1
Grass Fires	2
Structure Fires	0
Medical Assistance	1
Total Calls	9

EMS Calls in May

Norias	2
Riviera	1
Sarita	6
Total Calls	9

Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the Fire Chief's report be accepted as presented.

**5. Discuss & Act on Standby Officer Command Pay for May**

Jose E. Mendieta, Fire Chief, informed the Fire Commissioners that the Ruben Hernandez was entitled to receive \$635.00 compensation for standby/response coverage.

Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that Ruben Hernandez be paid \$635.00, for his standby officer pay.

**6. Report on the 2019 Audit**

Leo Villarreal reported that the Covid-19 slowed down the preparation of the 2019 Audit, however, Luke Womack says it will be presented on time prior to the preparation of 2021 Budget.

This being a report only, no vote was needed and none was taken.

**7. Report on the District's Drug Policy**

Leo Villarreal reported that he had started on the District's Drug Policy and would be working with Fire Chief Joey Mendietta on the volunteers concerns.

This being a report only, no vote was needed and none was taken.

**8. Report on the District's Policy Manual**

Leo Villarreal reported that the District has only one employee, Joey Mendietta, but the Standby Officers and volunteers should be addressed and that Chief Joey Mendietta and he would be working on a proposed policy.

This being a report only, no vote was needed and none was taken.

**9. Discuss & Act on Preliminary 2020 Tax Values and Set Date for 2021 Budget Workshop**

Leo Villarreal and Jose E. Mendietta, Fire Chief, presented the Commissioners with a proposed 2021 Budget Worksheet and the 2020 Preliminary Property Values for the Commissioners to conduct a Budget Workshop.

This being a report only, no vote was needed and none was taken.

**10. Discuss & Act on Setting Date of Next Regular Meeting**

William Dieterle informed the Board of Directors that a date needed to be designated for the next meeting.

Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed to hold the District's next meeting on July 13, 2020, at 6:30 p.m.

**11. Discuss & Act on Payment of Bills and Receive Report on Tax Revenue Received and Bank Balance**

William Dieterle presented the bills for the month ending May 31, 2020, to the Fire Commissioners and informed the Fire Commissioners that the bills should be considered for payment.

Commissioner Michelle Alegria moved and Commissioner Lonnie Allen Brown seconded the motion; the motion was unanimously passed that the bills be paid as presented.

**12. Adjournment**


There being no further business to come before the Commissioners, Commissioner Michelle Alegria moved and Commissioner Lonnie Allen Brown seconded the motion; the motion was unanimously passed that the Fire District's Commissioners' meeting be adjourned at 7:30 o'clock p.m.



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William Dieterle, President

ATTESTED TO:

  
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Commissioner