

THE STATE OF TEXAS X KENEDY COUNTY FIRE AND
COUNTY OF KENEDY X EMERGENCY SERVICES DISTRICT NO. 1

On the 10th day of August, 2020, at 5:30 o'clock p.m. a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at the Kenedy County Fire & Emergency Services District #1 Fire Station, 350 N. Mallory Street, Sarita, Texas.

Commissioners Present:

William Dieterle, Commissioner
Denise Recio, Commissioner
Michelle Alegria, Commissioner

Also Present:

Jose E. Mendieta, Fire Chief
Ruben Hernandez
Leo Villarreal, Administrative Assistant
Sylvia H. Villarreal, Bookkeeper
Margaret Kelly, John Womack & Co., P. C.
Louie Longoria, John Womack & Co, P.C.

Absent:

Lonnie Allen Brown, Commissioner
Mitchell Thomas, Commissioner

1. Call the Meeting to Order

William Dieterle called the meeting to order at 5:30 p.m.

2. Conduct 2021 Budget Workshop

William Dieterle announced that the 2021 Budget Workshop was in session. The Commissioners commenced studying the proposed 2021 Budget and made recommendations.

This being a workshop, no vote was needed and none was taken.

3. Receive Public Comments

No public comments were made.

4. Discuss & Act on Minutes of July 14, 2020, Regular Meeting

William Dieterle presented the Fire Commissioners' Minutes of the regular Fire Commissioners' meeting of July 13, 2020.

Commissioner Denise Recio moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that July 13, 2020, minutes of the Fire Commissioners' Regular Meeting be accepted as presented.

5. Discuss & Act on 2019 Audit

Margaret Kelly and Louie Longoria with John Womack & Co., P.C. presented the Commissioners with the 2019 Audit.

Commissioner Denise Recio moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the 2019 Audit be accepted as presented.

6. Discuss & Act on Fire Chief's Report

Training Drills

Meetings and Projects

Fire/Emergency Incidents Handled in July 2020

Jose E. Mendieta, Fire Chief, presented his Fire Chief's report to the Fire Commissioners. He reported the following:

Training:

07/07/2020 Cleaned hoses
07/14/2020 Trained on electrical hot stick
07/21/2020 Cleaned vehicle and station

Meetings/Projects:

Update on the virus – 6 cases
Department phone plan
Place order with TEMD for mask and supplies
Eye protection we have received
Food Bank was here July 24, 2020
Brush 3 ABS sensor
Hurricane
Hub City Overhead Doors

Fire Calls for July

Vehicle Accidents	13
Vehicle Fires	0
Grass Fires	1
Power Pole Fire	1
Structure Fires	1
Medical Assistance	2
TOTAL FIRE CALLS:	18

EMS Calls for July:

Norias	4
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Riviera	0
Sarita	13
TOTAL EMS CALLS:	17

Commissioner Michelle Alegria moved and Commissioner Denise Recio seconded the motion; the motion was unanimously passed that the Fire Chief is authorized to purchase five Model H501L5 Jackshaft Type Operator Doors from Hub City Overhead Door Co. for the amount of \$8,406.00.

Commissioner Denise Recio moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the Fire Chief's report be accepted as presented.

7. Discuss & Act on Command Officer Standby Compensation for July 2020

Jose E. Mendieta, Fire Chief, informed the Fire Commissioners that the Ruben Hernandez was entitled to receive \$337.50 compensation for standby/response coverage.

Commissioner Michelle Alegria moved and Commissioner Denise Recio seconded the motion; the motion was unanimously passed that Ruben Hernandez be paid \$337.50, for his standby officer pay.

8. Discuss & Act on Amending 2020 Budget

Leo Villarreal informed the Commissioners that the 2020 Budget needed to be amended as follows:

- Transfer \$500 from Raymondville Fire Dept. to Audit
- Transfer \$168 from Halo Services to Directors' Travel
- Transfer \$1750 from Willacy EMS to Wage Taxes
- Transfer \$200 from Dues/Subscriptions to Computers
- Transfer \$500 from Dues/Subscriptions to Contingency
- Transfer \$5000 from Equip. Maint to Equip. Purchase
- Transfer \$1000 from Utilities to Training/Meals/Drills

Commissioner Denise Recio moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the 2020 Budget be amended as follows:

- Transfer \$500 from Raymondville Fire Dept. to Audit
- Transfer \$168 from Halo Services to Directors' Travel
- Transfer \$1750 from Willacy EMS to Wage Taxes
- Transfer \$200 from Dues/Subscriptions to Computers
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- Transfer \$5000 from Equip. Maint to Equip. Purchase
- Transfer \$1000 from Utilities to Training/Meals/Drills

9. Discuss & Act on 2021 Proposed Budget

William Dieterle presented the proposed 2021 Budget to the Commissioners. The Commissioners reviewed the Tax Office valuations and tax rates.

Commissioner Denise Recio moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the proposed 2021 Budget be \$744,089.00.

10. Discuss & Act on 2020 Proposed Tax Rate

William Dieterle presented the proposed 2020 Tax Rate to the Commissioners. The Commissioners reviewed the Tax Office valuations and tax rates.

Commissioner Denise Recio moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the proposed 2020 Tax Rate be \$0.068802.

11. Discuss & Act on Setting Date for Public Hearing on 2020 Proposed Tax Rate and 2021 Proposed Budget

William Dieterle informed the Commissioners of the need to set a date for the Public Hearing for the 2020 Proposed Tax Rate and 2021 Proposed Budget.

Commissioner Denise Recio moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the date for the Public Hearing for the 2020 Proposed Tax Rate and 2021 Proposed Budget be September 8, 2020.

12. Discuss & Act on Setting Date of Next Regular Meeting

William Dieterle informed the Board of Directors that a date needed to be designated for the next meeting.

Commissioner Michelle Alegria moved and Commissioner Denise Recio seconded the motion; the motion was unanimously passed to hold the District's next meeting on September 8, 2020, at 6:30 p.m.


13. Discuss & Act on Payment of Bills and Receive Report on Tax Revenue Received and Bank Balance

William Dieterle presented the bills for the month ending July 31, 2020, to the Fire Commissioners and informed the Fire Commissioners that the bills should be considered for payment.

Commissioner Michelle Alegria moved and Commissioner Denise recio seconded the motion; the motion was unanimously passed that the bills be paid as presented.

14. Adjournment

There being no further business to come before the Commissioners, Commissioner Michelle Alegria moved and Commissioner Denise Recio seconded the motion; the motion was unanimously passed that the Fire District's Commissioners' meeting be adjourned at 8:00 o'clock p.m.



William Dieterle, President

ATTESTED TO:



Denise Recio, Commissioner