

THE STATE OF TEXAS X KENEDY COUNTY FIRE AND
COUNTY OF KENEDY X EMERGENCY SERVICES DISTRICT NO. 1

On the 13th day of April, 2020, at 6:30 o'clock p.m. a Regular Meeting of the Kenedy County Fire & Emergency Services District No. 1 was held at the Kenedy County Fire & Emergency Services District #1 Fire Station, 350 N. Mallory Street, Sarita, Texas.

Commissioners Present:

William Dieterle, Commissioner
Lonnie Allen Brown, Commissioner
Michelle Alegria, Commissioner

Also Present:

Leo Villarreal, by telephone
Jose E. Mendieta, Fire Chief
Ruben Hernandez

Absent:

Denise Recio, Commissioner
Mitchell Thomas, Commissioner

1. Call the Meeting to Order

William Dieterle called the meeting to order at 6:30 p.m.

2. Receive Public Comments

No public comments were made.

3. Discuss & Act on Minutes of March 16, 2020, Regular Meeting

William Dieterle presented the Fire Commissioners' Minutes of the regular Fire Commissioners' meeting of March 16, 2020.

Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the April 16, 2020, minutes of the Fire Commissioners' Regular Meeting be accepted as presented.

4. Discuss & Act on Fire Chief's Report

a. Training Drills Held in March

b. Meetings and Projects Held in March

- i. **Keeping up with COVID-19 Virus**
- ii. **Help County to Handout Flyers and Keep Locals Informed of Virus**
- iii. **Brush 1 Truck Work Done**
- iv. **Department Phone Plan**

- v. Fuel tank on Flatbed Truck
- vi. Old Brush 1
- vii. Food Bank
- viii. Hand Sanitizer
- ix. Virus PPE

c. Fire/Emergency Incidents Handled in March

Jose E. Mendieta, Fire Chief, presented his Fire Chief's report to the Fire Commissioners. He reported the following:

Training:

- 03/03/2020 Worked on remounting everything on Brush 1
- 03/17/2020 We talked about proper PPE for COVID-19 calls
- 03/24/2020 Cleaned station and pick up mess from Old Brush 1
- 03/31/2020 Cleaned up for the Food Bank drive on Thursday

Meetings/Projects:

- Keeping up with COVID-19 virus
- Help County to handout flyers and keep locals informed of virus
- Brush 1 done
- Department phone plan
- Fuel Tank on flatbed truck
- Old Brush 1
- Food Bank
- Hand Sanitizer
- Virus PPE
- ISO rating

Fire Calls for March:

Vehicle Accidents	4
Vehicle Fires	0
Grass Fires	2
Structure Fires	0
Medical Assistance	0
Total Calls:	6

EMS Calls for March:

Total Calls:	14
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Commissioner Michelle Alegria moved and Commissioner Lonnie Allen Brown seconded the motion; the motion was unanimously passed that the Fire Chief is authorized to obtain prices for two Fire Station phones.

Commissioner Michelle Alegria moved and Commissioner Lonnie Allen Brown seconded the motion; the motion was unanimously passed that the Fire Chief's report be accepted as presented.

5. Discuss & Act on Standby Officer Command Pay for March

Jose E. Mendieta, Fire Chief, informed the Fire Commissioners that the following standby officer Ruben Hernandez was entitled to receive \$600.00 as compensation for standby/response coverage.

Commissioner Michelle Alegria moved and Commissioner Lonnie Allen Brown seconded the motion; the motion was unanimously passed that Ruben Hernandez be paid \$600.00 for his standby officer pay.

6. Receive Report on Senate Bill 2 Required Website

Leo Villarreal, by phone, informed the Commissioners that Senate Bill 2 required the below list of items to be on the ESD website:

Texas Government Code Chapter 2051

- Kenedy County ESD #1 Contact Information
- Appointment of Kenedy County ESD#1 Commissioners and Officers
- Notice of Meeting – Agendas
- Records of Meeting – Minutes

Senate Bill 2 Website & Tax Information

- Board Members
- ESD #1 Contact Information
- Kenedy County ESD#1 Budgets: Previous 2 years, Current Year, Differences in amounts and percentages
- Kenedy County ESD#1 Tax Revenue and Tax Rate for Maintenance and Operations Budgets
- Kenedy County ESD#1 Tax Rate for Debt Services
- Kenedy County ESD#1 Current Financial Audit

The Fire Chief and the Commissioners viewed the website in the Chief's computer and the Commissioners were informed that the website needed the Commissioners' bio's.

This is a report only, therefore no vote was needed and none was taken.

7. Receive Update on Coronavirus Policy

Leo Villarreal, by phone, informed the Commissioners regarding the COVID-19 Policy; that regarding COVID-19, the Fire Chief and the ESD operate under Judge Turcotte, the Kenedy County Judge's Local Disaster Orders; and that the Fire Chief has been instrumental in assisting the County by distributing to Sarita residents the:

1. Original COVID-19 notices;
2. Order Dated March 16, 2020;
3. Order dated March 31, 2020;

4. Organizing and distributing the Coastal Bend Disaster Food Bank boxes from the Fire Station; and
5. Presently is determining the Home Health Services to elderly citizens in Sarita.

This being a report only, no vote was needed and none was taken.

8. Discuss & Act on Setting Date of Next Regular Meeting

William Dieterle informed the Board of Directors that a date needed to be designated for the next meeting.

Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed to hold the District's next meeting on May 11, 2020, at 6:30 p.m.

9. Discuss & Act on Payment of Bills and Receive Report on Tax Revenue Received and Bank Balance

William Dieterle presented the bills for the month ending March 31, 2020, to the Fire Commissioners and informed the Fire Commissioners that the bills should be considered for payment.

Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the bills be paid as presented.

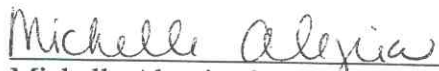
10. Adjournment

There being no further business to come before the Commissioners, Commissioner Lonnie Allen Brown moved and Commissioner Michelle Alegria seconded the motion; the motion was unanimously passed that the Fire District's Commissioners' meeting be adjourned at 7:20 o'clock p.m.



William Dieterle, Vice-President

ATTESTED TO:


Michelle Alegria, Commissioner